Dalhousie Women in Technology Society

Minutes of the meeting

August 6th, 2019
6:00pm – 7:00pm
Goldberg Slonim Room

Present

<table>
<thead>
<tr>
<th>Alicia Wong [President]</th>
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<tr>
<td>Emily Auclair [VP External]</td>
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<td>Maria Jessen [VP Internal]</td>
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<td>Emma Travers [Treasurer]</td>
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<td>Sanjana Swami [Secretary]</td>
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<tr>
<td>Tabea Marzlin</td>
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<tr>
<td>Zaaheda Islam</td>
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<tr>
<td>Megan Deering</td>
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<td>Olivia Handspiker</td>
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<tr>
<td>Allan Jones</td>
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<td>Anna Liang</td>
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<td>Dheeraj Varshney</td>
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Absent

Agenda Items:

- Introductions & Attendance
- Announcements
All council members are supposed to be present at each meeting. - Otherwise, there needs to be notification to the exec prior to the meetings.

- Executives’ Updates
  - President (Alicia)
    - Merch (Volunteer t-shirts) deposit has been put down. They will arrive by the first week of sept.
    - There will be more stuff like crewnecks and sweater later which isn’t going to be free like the volunteer t-shirts.
    - We are in the process of getting wits mugs. – can be used as gifts for speakers.
  - VP External (Emily)
    - Figuring out and planning fall recruitment strategies and events.
    - Will prepare scripts for lecture visits.
  - VP Internal (Maria)
    - Has been working on the newsletter.
    - Received 2 proposals. 1 maybe, 1 definite. Olivia agreed to also contribute to the newsletter.
    - Is setting up trello for volunteers. -It has society fair and will have newsletter on there too.
  - Treasurer (Emma)
    - Will be getting things set up with the interim treasurer for the rest of the month.
    - Has finished exams for the summer semester.
    - Emily and Emma will help with the transition. As Alicia isn’t going to be here then.
    - Budget to be done by September.
  - Secretary (Sanju)
    - Sent emails regarding the volunteer t-shirts.
- Council Updates
- Discussion/Proposals/Feedback
  - Fall Interim Treasurer Position
Olivia volunteered for the position.

The interim treasurer will be a signing authority.

Fall Recruitment

Computer Science orientation will be more spread out this time (almost over a month).

WiTS have been asked to be a part of 3 Computer Science orientation events.

Timeline of major events in the first two months:

- 5th September – WiTS meet and greet/mixer: Mingle naturally with all the upper instead of getting them to pair up.
- 10th September at 1pm – Orientation with peer mentorship. To promote the peer mentorship program.
- 16th September at 6pm – CS orientation with the societies. In the auditorium. -Q/A session.
- 19th September – Dalhousie Student Society Fair. -Outdoors on the quad. Rain date: 20th September (indoors)
- Week of 23rd September- first WiTS meeting for the fall semester. Will include:
  - Slack tutorial.
  - More in-depth intro to the society and the members.
  - Description: Chill meeting with nicer food than pizza.
- October 12th - Local Hack Day – A full day event with workshops, sponsored by GitHub and Microsoft. No minimum attendance. Lunch will be provided.

Food suggestion for the event on the 5th and the first meeting:
- Sushi – Zaaheda, tentative. (Need more options to accommodate all dietary restrictions)

Lecture visits.

- Need to be planned soon.
- Census taken about the addition of the proposed meme on the society introduction slide deck. Result: Will project the meme during the visit.

Emily is going to be planning the visits.

Sanju will be sending out emails to the professors regarding the visits.

There will be small scripts for the visits.

Social Media Strategy for September

- Ask Me Anything (AMA) session to be done in the week after the mixer – theme: university essentials.
• Need to find someone to run it.
  • Maria is planning it.
    ▪ Nothing controversial to be put on the social media channels.
    ▪ Keep it light and fun. Engage the first years.

  o Peer mentorship
    ▪ There will be interviews for both mentors and mentees.
    ▪ Our proposal to get rid of interviewing mentees didn’t go through but
      the interview will be now called a meeting / meetup.
    ▪ If there are questions about this, you can forward them to any of the
      executive members and we will try to answer them.
    ▪ The first years are going to get an email from the faculty with a
      paragraph introducing each of the societies.

  o Other events ideas - workshops? Guests?

  o General Questions

**MEETING ADJOURNED**

Other Information:

• Stay Connected
  o Join Our Slack: dalwits.slack.com (use Dalhousie Email to sign-up)
  o Facebook Page: https://www.facebook.com/Dal.WiTS/