



Dalhousie Women in Technology Society

Minutes of the meeting

August 6th, 2019

6:00pm – 7:00pm

Goldberg Slonim Room

Present	Absent
Alicia Wong [President] Emily Auclair [VP External] Maria Jessen [VP Internal] Emma Travers [Treasurer] Sanjana Swami [Secretary] Tabea Marzlin Zaaheda Islam Megan Deering Olivia Handspiker Allan Jones Anna Liang Dheeraj Varshney	

Agenda Items:

- Introductions & Attendance
 - Join the Society! <http://tiny.cc/new2WiTS2019>
- Announcements

- All council members are supposed to be present at each meeting. – Otherwise, there needs to be notification to the exec prior to the meetings.
- Executives' Updates
 - President (Alicia)
 - Merch (Volunteer t-shirts) deposit has been put down. They will arrive by the first week of sept.
 - There will be more stuff like crewnecks and sweater later which isn't going to be free like the volunteer t-shirts.
 - We are in the process of getting wits mugs. – can be used as gifts for speakers.
 - VP External (Emily)
 - Figuring out and planning fall recruitment strategies and events.
 - Will prepare scripts for lecture visits.
 - VP Internal (Maria)
 - Has been working on the newsletter.
 - Received 2 proposals. 1 maybe, 1 definite. Olivia agreed to also contribute to the newsletter.
 - Is setting up trello for volunteers. -It has society fair and will have newsletter on there too.
 - Treasurer (Emma)
 - Will be getting things set up with the interim treasurer for the rest of the month.
 - Has finished exams for the summer semester.
 - Emily and Emma will help with the transition. As Alicia isn't going to be here then.
 - Budget to be done by September.
 - Secretary (Sanju)
 - Sent emails regarding the volunteer t-shirts.
- Council Updates
- Discussion/Proposals/Feedback
 - Fall Interim Treasurer Position

- Olivia volunteered for the position.
- The interim treasurer will be a signing authority.
- Fall Recruitment
 - Computer Science orientation will be more spread out this time (almost over a month).
 - WiTS have been asked to be a part of 3 Computer Science orientation events.
 - Timeline of major events in the first two months:
 - 5th September – WiTS meet and greet/ mixer: Mingle naturally with all the upper instead of getting them to pair up.
 - 10th September at 1pm– Orientation with peer mentorship. To promote the peer mentorship program.
 - 16th September at 6pm– CS orientation with the societies. In the auditorium. -Q/A session.
 - 19th September- Dalhousie Student Society Fair. -Outdoors on the quad. Rain date: 20th September (indoors)
 - Week of 23rd September- first WiTS meeting for the fall semester. Will include:
 - Slack tutorial.
 - More in-depth intro to the society and the members.
 - Description: Chill meeting with nicer food than pizza.
 - October 12th - Local Hack Day – A full day event with workshops, sponsored by GitHub and Microsoft. No minimum attendance. Lunch will be provided.
 - Food suggestion for the event on the 5th and the first meeting:
 - Sushi – Zaaheda, tentative. (Need more options to accommodate all dietary restrictions)
 - Lecture visits.
 - Need to be planned soon.
 - Census taken about the addition of the proposed meme on the society introduction slide deck. Result: Will project the meme during the visit.
 - Emily is going to be planning the visits.
 - Sanju will be sending out emails to the professors regarding the visits.
 - There will be small scripts for the visits.
- Social Media Strategy for September
 - Ask Me Anything (AMA) session to be done in the week after the mixer – theme: university essentials.

- Need to find someone to run it.
 - Maria is planning it.
 - Nothing controversial to be put on the social media channels.
 - Keep it light and fun. Engage the first years.
- Peer mentorship
 - There will be interviews for both mentors and mentees.
 - Our proposal to get rid of interviewing mentees didn't go through but the interview will be now called a meeting / meetup.
 - If there are questions about this, you can forward them to any of the executive members and we will try to answer them.
 - The first years are going to get an email from the faculty with a paragraph introducing each of the societies.
- Other events ideas- workshops? Guests?
- General Questions

MEETING ADJOURNED

Other Information:

- Stay Connected
 - Join Our Slack: dalwits.slack.com (use Dalhousie Email to sign-up)
 - Facebook Page: <https://www.facebook.com/Dal.WiTS/>