WiTS

Dalhousie Women in Technology Society

Minutes of the meeting

August 22, 2019

6:00pm – 7:00pm

Goldberg Slonim Room

Present	Absent
Alicia Wong [President]	Zaaheda Islam
Emily Auclair [VPE]	
Maria Jessen [VPI]	
Emma Travers [Treasurer]	
Olivia Handspiker [Fall Interim Treasurer]	
Sanju Swami [Secretary]	
Allan Jones	
Anaik Chacon	
Anna Liang	
Sean Devine	

Agenda Items:

- Introductions & Attendance
  - Join the Society! http://tiny.cc/new2WiTS2019
  - Join the slack, you can self-join it or be invited to it

- Announcements
  - WiTS Social – September 5th 6:30 – 8:30pm (Atrium) - Thursday
  - Peer Mentorship Applications due September 6th.
  - Society Fair – September 19 - 11am-3pm (Quad)
  - First Fall WiTS Meeting – the Week of September 23rd – date TBA
  - 2019 WiTS Local Hack Day: Learn – Saturday October 12th (9am – 5pm)
- Executives' Updates
  - President (Alicia)
    - Merch is done, currently waiting for the delivery of the t-shirts.
    - Peer mentorship program is coming along, we are partnering with the faculty and doing workshops, events for the program.
    - We will be picking the meeting time for fall semester today.
    - Treasurer transition is happening currently, and the banking details are being sorted out.
    - Attended a meeting with Giselle Jean Baptiste today about collaboration between the government and wits to make it a better cultural experience for students, especially female.
  - VP External (Emily)
    - Started organizing the lecture visits, using the volunteers trello to get volunteers for them.
    - Edited articles for the newsletter.
    - Currently working toward the budget and helping with the banking transition.
  - VP Internal (Maria)
    - Had a meeting about social media with the social media team.
    - For the first week of September, planned to do an AMA with the entire communication team for the entire week focused on the needs and questions of first year students.
    - Plans to start interactive stories on Instagram and also stories during the meetings.

- Newsletter work like editing the articles and the graphics of the newsletter is currently going on.
- Has setup volunteer Trello and needs to invite people to it through email.
- Sent a pizza money proposal for the WiTS meeting to the CSS.
  - Treasurer (Emma) (Interim – Olivia)
    - Emma:
      - Made the budget, went a bit over but we still have enough funds to plan some really nice things for the upcoming semesters.
      - We also tried to add new signing authority, it went okay.
    - Olivia:
      - Almost finished getting the things done regarding being a consignee for the society, but bank said that they need an appointment.
      - Has an appoint for tomorrow with the bank to finish the process. The bank employee she talked to has taken the letter for the addition of the signatures.
      - Only need to finish getting all the signatures – we have a copy.
      - Budget is done, Emma and Olivia have the budget and any related concerns regarding it go to them. The reports are done for the faculty.
  - Secretary (Sanju)
    - Sent and replied to emails for the volunteer t-shirts.
- Council Updates
- Discussion/Proposals/Feedback
  - Next Internal Event
    - Last internal event for the summer, Chocolate Lake or dinner: Boston Pizza or Sushi.
    - Decided on Boston Pizza on 28th August Wednesday at 6.30.

- Attendees need to let Maria know on Slack by Monday evening.
  - Fall Recruitment
    - WiTS Social
      - Budgeted for 125 people for 2 hours.
      - Event budget:
        - Subway platters: serves 5-9 38$ -> 10*42 = $483
        - Salad: 40*2 = 80
        - Snacks: 80$
        - Supplies: $20
        - Total: 633$
    - CS Orientations
      - 16th September 6-7 at room 127 with CSS, all the cs societies are going to be there for it.
      - Kahoot game and then stuff about the societies.
    - The Society Fair
      - September 19 - 11am-3pm (Quad)
        - The information board for the event needs to be redone before the fair.
      - Volunteers
        - Presently, need people to man the booth.
  - Peer Mentorship Questions/Answers
    - Will there be interviews?
      - There will be interviews for both mentors and mentees.
      - The interview will be informal.
    - WiTS executive members can write your reference letters for the mentor applications.
    - Send us a message or email about if you need a reference.
  - Merchandise

- - Have the mockups ready for the mugs by the next meeting.
  - Local Hack Day:
    - The two workshops chosen for the event were "Basic Python for AI (Part 1)" and "Twilio: Send sms messages – learn about API calls, play Twilio quests".
    - We have looked at prerequisites to fit the first years and there is no coding experience required for either of them.
    - There needs to be a choice made between two sponsored workshops for the event. The workshops are sponsored by:
      - Amazon AWS and IBM
    - The two workshops are:
      - AWS- build and set up your first website using AWS.
        - They need to sign up for an AWS account. Need to put in the credit card info for signing up for it.
      - IBM- What the Hack is the mainframe?
        - It's a difficult workshop.
        - Everyone needs to download a particular software for the workshop.
    - We decided on checking about the account creation for the AWS workshop.
    - Food suggestions: Lunch and Continental breakfast.
  - Meeting times picked for the fall semester- Thursdays at 7.
  - Sean suggested to collect on the pizza money from the CSS at the beginning of the semester.
    - Maria agreed to make changes in her proposal.
  - September 3rd, CS scavenger hunt
    - WiTS will be providing volunteers for the event who will provide answer to a WiTS related question.

MEETING ADJOURNED

Other Information:

- Stay Connected
    - Join Our Slack: dalwits.slack.com (use Dalhousie Email to sign-up)
    - Facebook Page: https://www.facebook.com/Dal.WiTS/