



Dalhousie Women in Tech Society

Meeting Minutes

Aug 14, 2018

Attendance:

<i>Present</i>	<i>Absent</i>
<ul style="list-style-type: none">• Alicia Wong (President)• Emily Auclair (VP External)• Samara Burton (VP Internal)• Emma Travers (Treasurer)• Amy Steel (Secretary)• Mira MacNeill (Marketing & PR Rep/CSS Rep)• Ian Sifton (Technical Coordinator)• Maria Jessen• Courtney Pick	<ul style="list-style-type: none">• Rasleen Kaur Gandhi (Social Rep)• Rebecca Ansems (Education Rep)• Julia Kroon (Communications Rep)• Afsan Gujarati (CSGS Rep)

1. Introduction & Announcements

- Opening remarks
- Upcoming Events
 - Possible BBQ – Mid/End of August
 - IEEE event – September 11 (5:30-7:30), The Old Triangle pub
 - \$10 per person
 - If enough members show up, we need to do a speech
 - Good networking event
 - CS Orientation – September 4-7
 - CAN-CWiC – November 2-3
 - Canadian Celebration of Women in Computing

- STEMfest – September 3-10
 - There will be people from different age groups talking about STEM fields
- Society Fair – September 20 (11-3pm), Dal Quad
 - We will need to fill out a registration form

2. Executives' Updates

- President (Alicia)
 - Peer mentorship program
 - Low level commitment, duties relatively light
 - Don't want to overwork mentors
 - Bare minimum – attending meet-up on WiTS off-weeks, emailing mentees
 - We will need to accommodate the first years' schedules with events
 - Every first-year female-identifying student will be matched with a mentor
 - Training will be provided to mentors
 - Peer mentorship kick-off event TBD
 - Newsletter
 - Submit articles by Thursday, Aug 16
 - Fall meeting schedule
 - We will have a Doodle poll on Slack to choose a day and time
 - Canada Learning Code
 - Let us know if you are available to mentor
- VP External (Emily)
 - Worked on a budget with Emma
 - Went through treasurer binder and picked out the relevant documents

- VP Internal (Samara)
 - Newsletter is coming along – we will work on it this weekend
 - Hoping for another internal event before the end of the summer
- Treasurer (Emma)
 - We have a budget now – we have an outline of what we want for the year
 - No one kept receipts last year – it is difficult to track past expenditures
 - We are looking for outside donations
- Secretary (Amy)
 - Got locked out of the email account
 - Will not be available for the fall semester

3. Council Updates

- Technical Coordinator (Ian)
 - We are at the launching preliminary stage of the website
 - We will look at sending out private links
 - Still looking for contact to collect information about events
 - Looking for group shots

4. Discussion

- Possible event ideas
 - Ultimate frisbee
 - Non-alcoholic geek beer
 - Tie dye
 - Scavenger hunt
 - Halifax tour

- Society Fair – September 20th
 - 3-part poster board
 - Get together before fair to make poster board
 - Instead of saying next meeting, show different ways of contacting us
 - Always want to have at least one female member representing us at table
- Classroom visits
 - Second week of school
 - Courtney and Samara volunteered
 - Make sure to ask the prof together
- We Talk Tech – mid-November
 - Need a theme as soon as possible in order to plan event
 - Possible themes:
 - “Finding What You Love”
- Website preview/feedback
 - Submit feedback to Ian via Slack
 - Improvements ongoing
- Internal Social Event
 - TBD
- Summer BBQ – mid/end of August
- Potential Outreach Event
 - Movie screening