Dalhousie Women in Tech Society
Meeting Minutes
Aug 14, 2018

Attendance:

<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Alicia Wong (President)</td>
<td>Rasleen Kaur Gandhi (Social Rep)</td>
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<tr>
<td>Emily Auclair (VP External)</td>
<td>Rebecca Ansems (Education Rep)</td>
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<td>Samara Burton (VP Internal)</td>
<td>Julia Kroon (Communications Rep)</td>
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<td>Emma Travers (Treasurer)</td>
<td>Afsan Gujarati (CSGS Rep)</td>
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<td>Amy Steel (Secretary)</td>
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<td>Mira MacNeill (Marketing &amp; PR Rep/CSS Rep)</td>
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<td>Ian Sifton (Technical Coordinator)</td>
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<td>Maria Jessen</td>
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<td>Courtney Pick</td>
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1. Introduction & Announcements

   • Opening remarks

   • Upcoming Events
      
      o Possible BBQ – Mid/End of August
      
      o IEEE event – September 11 (5:30-7:30), The Old Triangle pub
         
         ▪ $10 per person
         
         ▪ If enough members show up, we need to do a speech
         
         ▪ Good networking event

      o CS Orientation – September 4-7

      o CAN-CWiC – November 2-3
         
         ▪ Canadian Celebration of Women in Computing
o STEMfest – September 3-10
  ▪ There will be people from different age groups talking about STEM fields

o Society Fair – September 20 (11-3pm), Dal Quad
  ▪ We will need to fill out a registration form

2. Executives’ Updates
   • President (Alicia)
     o Peer mentorship program
       ▪ Low level commitment, duties relatively light
       ▪ Don’t want to overwork mentors
       ▪ Bare minimum – attending meet-up on WiTS off-weeks, emailing mentees
       ▪ We will need to accommodate the first years’ schedules with events
       ▪ Every first-year female-identifying student will be matched with a mentor
       ▪ Training will be provided to mentors
       ▪ Peer mentorship kick-off event TBD
     o Newsletter
       ▪ Submit articles by Thursday, Aug 16
     o Fall meeting schedule
       ▪ We will have a Doodle poll on Slack to choose a day and time
   • VP External (Emily)
     o Worked on a budget with Emma
     o Went through treasurer binder and picked out the relevant documents
• VP Internal (Samara)
  o Newsletter is coming along – we will work on it this weekend
  o Hoping for another internal event before the end of the summer
• Treasurer (Emma)
  o We have a budget now – we have an outline of what we want for the year
  o No one kept receipts last year – it is difficult to track past expenditures
  o We are looking for outside donations
• Secretary (Amy)
  o Got locked out of the email account
  o Will not be available for the fall semester

3. Council Updates
• Technical Coordinator (Ian)
  o We are at the launching preliminary stage of the website
  o We will look at sending out private links
  o Still looking for contact to collect information about events
  o Looking for group shots

4. Discussion
• Possible event ideas
  o Ultimate frisbee
  o Non-alcoholic geek beer
  o Tie dye
  o Scavenger hunt
  o Halifax tour
• Society Fair – September 20th
  o 3-part poster board
    ▪ Get together before fair to make poster board
    ▪ Instead of saying next meeting, show different ways of contacting us
  o Always want to have at least one female member representing us at table

• Classroom visits
  o Second week of school
  o Courtney and Samara volunteered
  o Make sure to ask the prof together

• We Talk Tech – mid-November
  o Need a theme as soon as possible in order to plan event
  o Possible themes:
    ▪ “Finding What You Love”

• Website preview/feedback
  o Submit feedback to Ian via Slack
  o Improvements ongoing

• Internal Social Event
  o TBD

• Summer BBQ – mid/end of August

• Potential Outreach Event
  o Movie screening